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LINK Tax ID Numbers (TIN)

Full Name of Agency partner	State
Cedar Band HFA (Tax ID Number: 87-0893146)	AZ, CO, ID, NM, NV, UT, WY
Choctaw American Insurance, Inc. (Tax ID Number: 87-1968327)	AL, AR, CA, CT, DC, DE, FL, GA, HI, IA, IL, IN, KS, KY, LA, MA, MD, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NY, OH, OK, OR, PA, RI, SC, SD, TN, TX, VA, VT, WA, WI, WV

See below for helpful tips on how to enter data into FHA Connection.



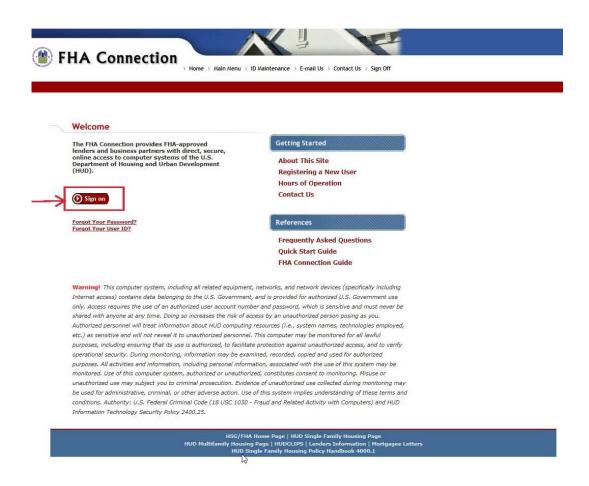




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FHA Connection for LINK

Please follow the images below in regard to entering the TIN number for instrumentality of Government in FHA connection for LINK.









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FHA Connection for LINK (Continued)



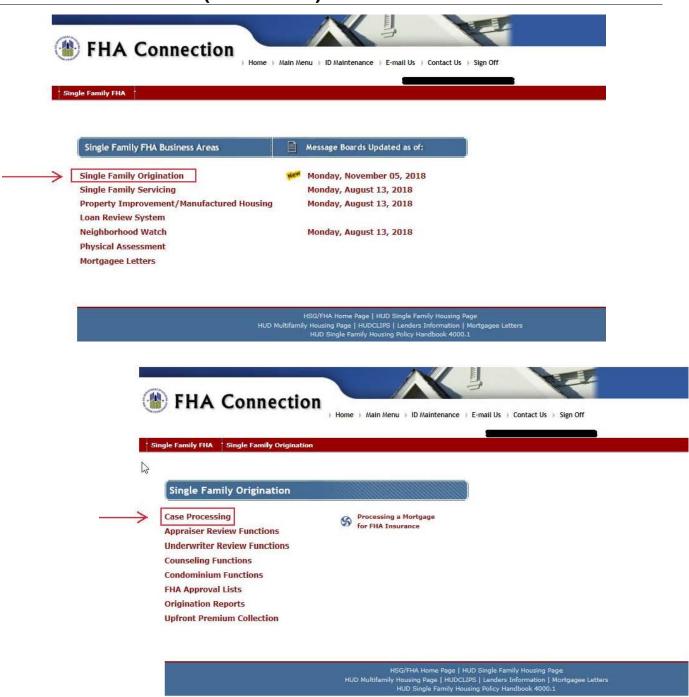






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FHA Connection for LINK (Continued)



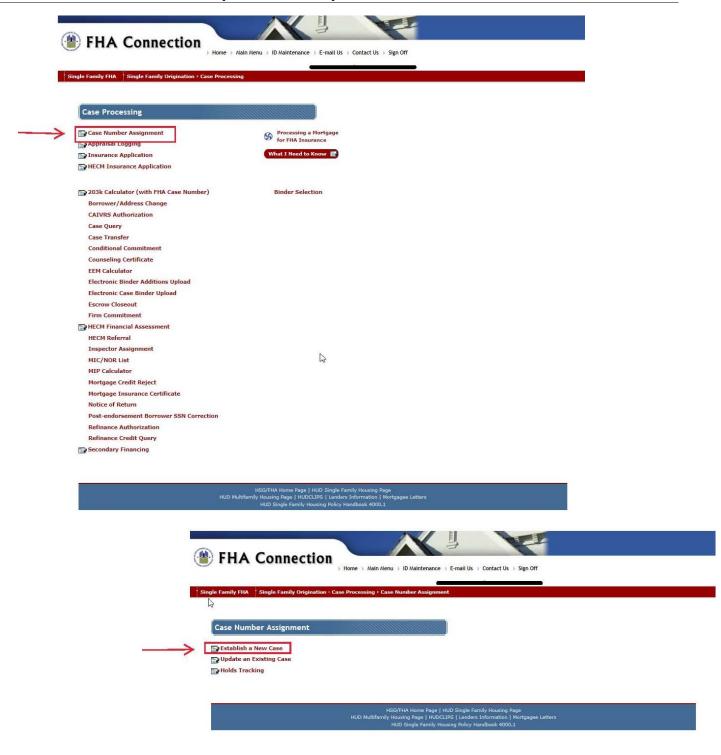






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FHA Connection for LINK (Continued)









FHA Connection for LINK (Continued)

Enter Property and Borrower Data (Please note: TIN can be found on page 1)

	Validate Borrower/Address for Case	e Number Assignment Help Links	*
	* Pro	perty Address *	
	Hse No Unit Pre	Street Name Type Post	al
	City State	Zip Code County Lot Blk/Plat	a
	Select State		
		* P	
	Choose GE TIN I	in dropdown	
	Borrower Name (Last, First Mi)	SSN/TIN Enter Entity TIN	Date of Birth (MM -DD - YYYY)
er Entity Name	Borr1	N/A SSN	
	Please Re-enter SSN/TIN:	NP TIN GE TIN	Emiliar Services
	Borr2	N/A V	
	Please Re-enter SSN/TIN:		
	Borr3	N/A >	
	Please Re-enter SSN/TIN:		
	Borr4	N/A ✓	
	Please Re-enter SSN/TIN:		
	Borr5	N/A V	
	Please Re-enter SSN/TIN:	case number request has an active loan application for this	nronerty address and listed horrower(s)
	2 cortify that the lander associated with this	tuse number request has an active tour apprecation for this	property address and listed borrower(s):





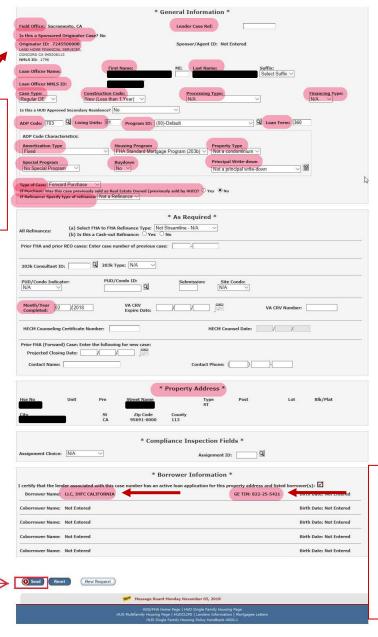


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FHA Connection for LINK (Continued)

Enter Lender Loan Data

All lender data (Field Office, Originator ID, etc.) must reflect Seller (lender) information. This is for sample purposes only, LHFS must not be selected.



Make certain Borrower Name / GE TIN reflects the correct Government Entity that was entered under Borrower Data (see previous page).

For example:

- Choctaw American Insurance, Inc.
- Cedar Band HFA







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FHA Connection for LINK (Continued)

Case number results - EXAMPLE ONLY



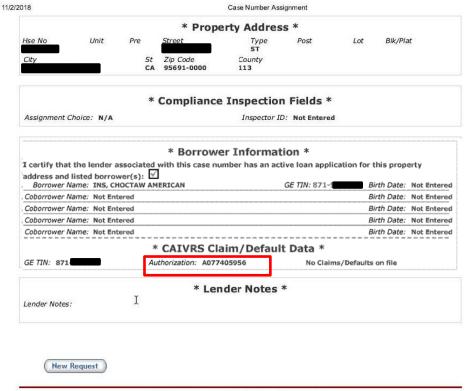






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FHA Connection for LINK (Continued)



HSG/FHA Home Page | HUD Single Family Housing Page HUD Multifamily Housing Page | HUDCLIPS | Lenders Information | Mortgagee Letters HUD Single Family Housing Policy Handbook 4000.1







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Seller Loan Origination System (LOS) Procedures

Please make certain the fields within the Loan Origination system reflect the following (example below):

General Information:

- Borrower Information:
 - o Borrower Name:
 - **Example** (enter applicable entity)
 - First Name: Choctaw American
 - Last Name: Insurance, Inc.
 - Address: 10900 NE 4th St., Ste. 2300
 - o City: Bellevue
 - o State: WA
 - Zip Code: 98004
- Case Number: Enter Case#MERS: Enter MERS #

Subject Property:

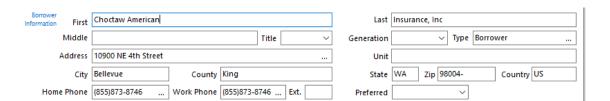
- Enter standard address information
- · Occupancy must reflect: Investment

Address History - Mailing Address:

Must reflect Borrower address above (10900 NE 4th St., Ste. 2300, Bellevue, WA 98004)

Closing Docs:

• Submit to the mailing address (10900 NE 4th St., Ste. 2300, Bellevue, WA 98004)







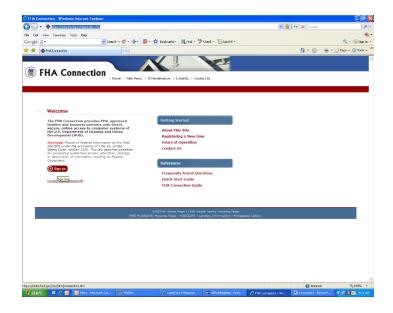


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Insuring via FHA connection

Visit: https://entp.hud.gov/clas/index.cfm

- SIGN ON:
- ENTER USER, NAME AND PASSWORD



Select "Single family FHA"







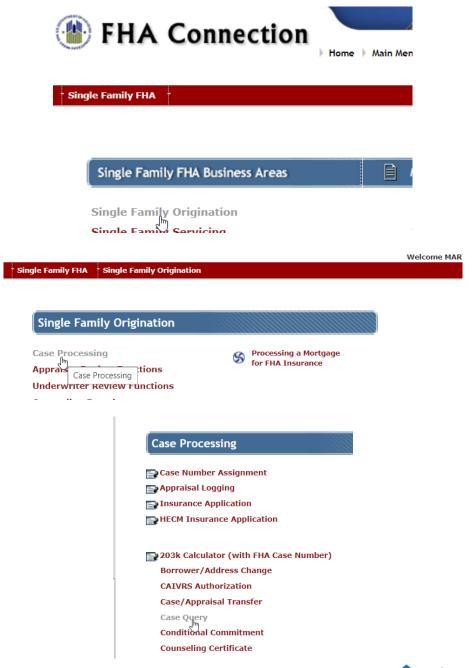


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Insuring via FHA connection (Continued)

Select the following:

- 1. "Single family Origination"
- 2. "Case Processing"
- 3. "Case Query"









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Insuring via FHA connection (Continued)

• Enter the case number and click "Send"

Case Qu	ery			
Field Office	: Select Field	d Office 🗸		
Choose on	e of the follow	ving:		
HA Case N	lumber: 049	- 174		
Address:	Hse No	Street Name		Zip Code
Name:	Last Name		First Name	
SSN/TIN:				



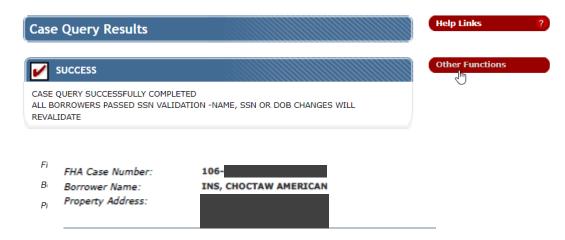




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Insuring via FHA connection (Continued)

Go to other functions (located towards the right-hand side)

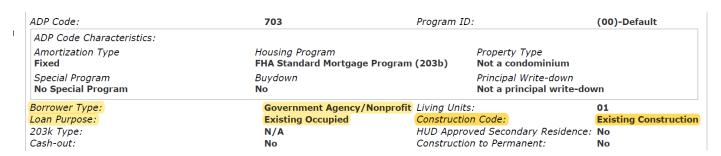


Insurance applications - Confirm Data

Make certain the information is correct (this information can be found on the URLA)



This information is entered manually and can be found on the 92900LT





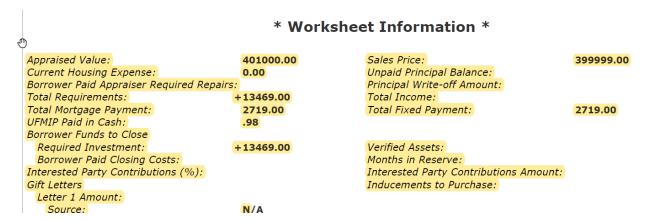




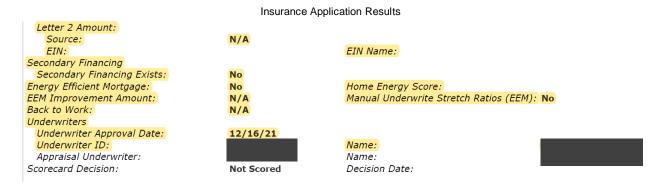
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Insuring via FHA connection (Continued)

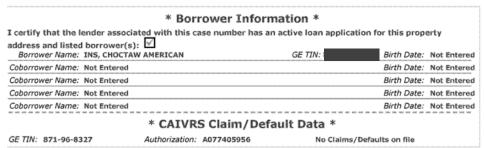
This information is entered manually and can be found on the 92900LT and on the final CD



 This information is entered manually, data can be found on the 92900LT and the approval date on the 92900a (pages 3-4)



 No data entries are required under "Borrower Information" if the loan type is a purchase or a streamline as the information is automatically displayed









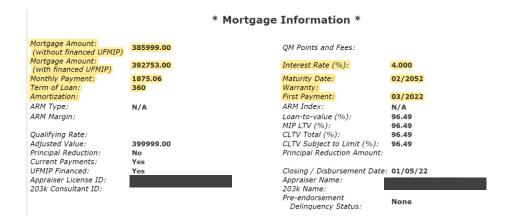
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Insuring via FHA connection (Continued)

Demographic information can be found on page 8 of the URLA

For loan applications taken in person: Was the ethnicity of the Borrower collected on the basis of visual observation or name? Not Entered Was the sex of the Borrower collected on the basis of visual observation or name? Not Entered Was the race of the Borrower collected on the basis of visual observation or name? **Not Entered** The Demographic Information was provided through: Telephone Interview I certify that the lender associated with this case number has an active loan application for this property address and listed borrower(s): Exempt from SSN: No Marital Status: Number of Dependents: Self-employed: No Years at Current Job: Renting: Years Renting: No First Time Home Buyer: **Not Counseled** No Counsel Type: Counseling Certificate Number: Counseled Date: Counsel TIN: Veterans Preference: Application Received by:

- This information is entered manually and can be found on the 92900LT as well as the Note.
 - The information must match the Note





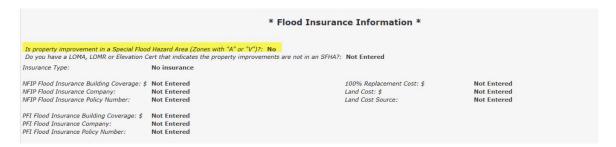




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Insuring via FHA connection (Continued)

- Regarding Flood Insurance Information, respond to the question, "Is property improvement in a Special Flood Hazard Area (Zones with "A" or "V"?" with either a "yes" or "no."
 - If the answer is "yes," proceed to fill out the relevant insurance details below and include any applicable documents.
 - o If the answer is "no," there is no need for additional action.



- Upon completion, Correspondent should access the MIC from FHA Connection, ensuring that the "Insurance Decision" is indicated as "YES," and "Insured By" appears as "HOC" within the "Endorsement Information" section.
 - If completed successfully, the system will provide a warning and will inform user that they must send the Binder within 10 days to HUD through the Catalyst system.



- After paying the MIP, and completing the above insurance application, navigate to Case Query.
 Select "Other Functions" tab and choose "Mortgage Insurance Certificate."
- Scroll down and verify the "Last Action" is listed as "Insured" print the MIC and include it with the closing package.



